



## CAREER OPPORTUNITY

**People's Oriented Program Implementation (POPI)** is a national Non-Governmental Development Organization with a vision to build a prudent nation free from hunger and poverty where every citizen leads a life with dignity and equity. Presently it has development partnership arrangements with government entities and more than 40 diversified development partners, MFIs and other financial institutions operating at international, national and regional level. Currently it has been implementing multi-sectoral socio economic development projects and programs across Bangladesh.

POPI invites application from the experienced professionals with proven track record for the following position for its **Strengthening Household Ability to Respond to Development Opportunities (SHOUHARDO-III)** Program supported by **CARE**. Working areas of the program are 4 Upazillas of Kishoregonj District (Nikli, Itna, Mithamoin and Austogram) and 3 Upazilas of Netrokona District (Madan, Kalmakanda and Khaliajury).

**Position Title** : **Technical Officer-Health Hygiene & Nutrition Women and Empowerment.**  
**No of position** : 07  
**Location of posting** : Upazila level under Kishoregonj & Netrakona district.  
**Contract duration** : Up to June 2020.  
**Salary** : BDT.31,500/- and other admissible benefits as per program allocation.

### Key responsibilities:

The Technical Officer (TO) - Health, Hygiene and Nutrition (HHN) and Women Empowerment (WE) is mainly responsible for capacity building through providing training and regular on the job support to the Field Trainers (FTs) to better understand the SHOUHARDO III Program goal, purposes, strategies, field modules and guidelines etc., includes environmental compliances and be able to implement activities in an integrated and qualitative manner. She will also provide backstop support to FTs to train concerned Natural Leaders especially local level health service providers and private community based skilled birth attended (PCSBA) and also with the UPNNPC. The TO-HHN & WE will spend quality time to work with MoH&FW counterparts to continue advocacy to ensure supplies and services for PEPs. She will also guide the FTs to prepare and implement their work plans. The TO-HHN & WE will be responsible to link the communities with the relevant government, NGO and private sector actors. She will also make sample checks on the FTs and Natural Leaders' works to ensure integration and quality implementation of program of activities in the field.

### Benchmark:

- Masters in Social Science/Masters of Public Health or any other disciplines
- Having minimum 5 years of working experience in the field of maternal child health and nutrition, especially in food security program
- Computer skills-MS Office and using internet tools
- Good verbal and written communication skills in English and Bangla
- Capacity to write basic reports.
- Good communication and facilitation capacity.
- Technical Officer- Health, Hygiene & Nutrition and Women Empowerment should be given preference for recruitment from respective district or minimum from respective division.
- **Technical officers -Health, Hygiene & Nutrition and Women Empowerment (HHN&WE) category must be female.**

### Apply Instructions

If you feel that your qualification and experience matches with our requirements, and you would like to contribute to POPI's values and vision, please send your updated CV (two referees, recent PP size photograph, photocopies of NID/Smart Card and all academic & experience certificates) along with cover letter to: Deputy Director, HR & Admin Department, People's Oriented Program Implementation (POPI), House # 5/11-A, Block# E, Lalmatia, Dhaka-1207 Or E-mail to: [hr@popibd.org](mailto:hr@popibd.org)

Please mark the position applied for on the envelope or in the emails subject line. Any act of persuasion will result in disqualification. Only short listed candidates will be called for interview.

**Equal opportunities:** POPI values diversity in the workplace and is committed to equal opportunity employer. We encourage applications from all suitable candidates regardless of gender, race, family or marital status, ethnicity, age, sexual orientation, disability, class, caste or religion.

Closing date for applications: **November 30, 2018**  
“নারী ও শিশু নির্যাতন এবং ঝুঁকিপূর্ণ শিশুশ্রম দমনীয় অপরাধ ”