



CAREER OPPORTUNITY

People's Oriented Program Implementation (POPI) is a national Non-Governmental Development Organization with a vision to build a prudent nation free from hunger and poverty where every citizen leads a life with dignity and equity. Presently it has development partnership arrangements with government entities and more than 40 diversified development partners, MFIs and other financial institutions operating at international, national and regional level. Currently it has been implementing multi-sectoral socio economic development projects and programs across Bangladesh.

POPI invites application from the experienced professionals with proven track record for the following position for its **Strengthening Household Ability to Respond to Development Opportunities (SHOUHARDO-III)** Program supported by **CARE**. Working areas of the program are 4 Upazillas of Kishoregonj District (Nikli, Itna, Mithamoin and Austogram) and 3 Upazilas of Netrokona District (Madan, Kalmakanda and Khaliajury).

Position Title : **Technical Officer- Governance & Youth.**

Location of posting : Upazila level under Kishoregonj & Netrakona district.

Contract duration : Up to June 2020.

Salary : BDT.31,500/- and other admissible benefits as per program allocation.

Key responsibilities:

The Technical Officer for Governance & Youth is mainly responsible for capacity building through providing training and regular on the job support to the Field Trainers (FTs)- G&Y to better understand the SHOUHARDO III Program goal, purposes, strategies, technical modules and guidelines, and be able to implement activities in an integrated and qualitative manner to achieve sustainable results. S/he will maintain functional relationship with the concerned LEBS, NBDs, NGOs and private sector actors and will attend relevant meetings and workshops to explain the program.

Benchmark:

- Masters in Social Science/political Science or any other relevant disciplines with minimum of 5 years relevant working experience.
- Working experience with local government and Nation Building departments.
- Good computer skill on MS Office and Internet application.
- Ability to maintain liaison with the district and Upazila level government officials like; DD-Agriculture, DD-Livestock, Upazila Health and Family planning Officer, A/C-Land, UNOs etc. and also elected representatives.
- Experience in working with the multi-interventions program.
- Good verbal and written communication skills in English and Bangla.
- Technical Officer- Governance & Youth should be given preference for recruitment from respective district or minimum from respective division.

Application Instructions

If you feel that your qualification and experience match with the requirements please send your updated CV (two referees, recent PP size photograph, photocopies of NID and all academic & experience certificates) along with cover letter to: **Deputy Director, HR & Admin Department, People's Oriented Program Implementation (POPI), House # 5/11-A, Block# E, Lalmatia, Dhaka-1207** Or -mail to: hr@popibd.org

Please mark the position applied for on the envelope or in the email's subject line. Any act of persuasion will result in disqualification. Only short listed candidates will be called for interview.

Equal opportunities: POPI values diversity in the workplace and is committed to be equal opportunity employer. We encourage applications from all suitable candidates regardless of gender, race, family or marital status, ethnicity, age, sexual orientation, disability, class, caste or religion.

Closing date for applications: **January 14, 2020**

“নারী ও শিশু নির্যাতন এবং ঝুঁকিপূর্ণ শিশুশ্রম দণ্ডনীয় অপরাধ ”