



## **CAREER OPPORTUNITY**

Founded in 1986, People's Oriented Program Implementation (POPI) is a growing Non-Government Organization (NGO) working across the country. POPI has been at the forefront of country's social and economic endeavor since inception. It envisions a prudent nation free from hunger and poverty where every citizen leads a life with dignity and equity. POPI pursues a mission to work for and with people irrespective of religion, caste, ethnicity, creed, belief, age and gender who are in any form marginalization and exclusion. POPI's programs revolves around six major areas including education, livelihood development, health, rights and governance, DRR & CCA and Financial Services. At present POPI is working in 29 districts across Bangladesh with an effective network of regional, zonal, branch and field offices.

POPI invites application from the experienced professionals with proven track record for the following position for its **Scaling Up Flood Forecast-based Action and Learning (SUFAL-II)** Project. Working areas of the program are Sunamganj (Dormopasha) and Netrokona (Khaliajuri).

**Position Title** : Field Facilitator

No of position : 04

**Salary & allowances** : BDT.25,000/- and other admissible benefits as per project/organization rules.

Assignment Duration : August 2023-September 2024

### **Job Responsibilities:**

- Responsibility:
- S/he Will be responsible for the implementation of all union level activities in Upazila/ Union and will act as the focal point at the Union level.
- S/he will be responsible for implementing all activities-, Early Actions and beneficiary selection process, Community led implementation, Community Mobilization; and Union level coordination.
- Field Facilitators will report to the Project Officer.
- Any other tasks assigned by supervisor/ management

### **Qualification & Others:**

- Bachelor's degree in any discipline; this may be relaxed for the highly experienced person
- At least 03 years' relevant working experience in any National/International NGO;
- Experience DRR and EA based activities and projects will be Prioritized
- Preference will be given to candidates having prior working experience in the Haor (Sylhet, Netrokona) and experience of Implementing the project activities in the field;
- Carry forwarding community capacity building assessments;
- Good community mobilizing, consultation and session facilitation skills
- Coordination and maintain liaison with communities, civil society groups and local stakeholders
- Skills in Community Consultation and Process Facilitation;
- Effective Problem solver.

- Good verbal and written communication skills in local language and Bengali;
- Experience DRR and EA based activities and projects will be Prioritized
- Good understanding on issues related to gender equity, Inclusion and protection

### **Application Instructions**

Deserving candidates are requested to apply with their full-length CV with a recent photograph and a cover letter to:

The Deputy Director (HR & Admin)  
People's Oriented Program Implementation (POPI)  
5/11-A, Block-E, Lalmatia, Dhaka-1207.

Or Email to : [.hr@popibd.org](mailto:.hr@popibd.org)

**The last date of application is 14 August 2023**

Please mark the position applied for on the top of the envelop. Both electronic or hard copy applications are acceptable. Any persuasion in recruitment process will be treated as disqualification. Only short listed candidates will be called for interview.

[POPI is an equal opportunity employer and values diversity. It is also committed to safeguarding and promoting the welfare of women, children and young people and expect all its staff to share this commitment. “নারী ও শিশু নির্যাতন এবং ঝুঁকিপূর্ণ শিশুশ্রম দণ্ডনীয় অপরাধ”