



People's Oriented Program Implementation (POPI) is a leading national non-governmental development organization in Bangladesh, dedicated to building a resilient nation free from poverty, hunger, and injustice—where all people live with dignity and have equitable opportunities to thrive. POPI works in close collaboration with government agencies and more than 30 diverse development partners, including microfinance institutions (MFIs) and financial institutions at international, national, and regional levels.

In partnership with Manusher Jonno Foundation (MJF), People's Oriented Program Implementation (POPI) will implement the "Community based Resilience, Women's Empowerment and Action (CREA)" at Nikli, Kishoreganj with an aim to build resilience towards climate change impacts; build resistance against domestic violence and child marriage; empower vulnerable communities especially women and girls, to address the socio-economic effects of climate at Nikli, Kishoreganj. The outcomes of the project are: Service providers both public and local government institutions are responsive, and increased access to the quality services of community specially women & girls. Improved resilience of the most vulnerable coastal, char, hill, and haor communities to climate change impact. Empowered women and girls are dealing with inequality, social injustice, violence incidences and participated in voice raising and protests. Strong voices and decisions are in place against DVAV and child marriage. Decrease in rate of child marriage and DVAV in the selected climate vulnerable areas. Risks related to poverty will be decreased with increased family income and alternative livelihoods options. To achieve above mentioned outcomes People's Oriented Program Implementation (POPI) is inviting applications from interested qualified candidates for the position.

Name of the Position	: Field Facilitator
Location of posting	: Nikli, Kishoreganj.
Contract Type	: Contractual
Salary	: Consolidate 21,000/- per month
Academic Qualification	: Bachelor degree in any discipline
Project Duration	: Up to June 30 2026 (with possible to extension)
Age	: 35 years.

Job Summary:

Responsible for Selection of project participants based on specific criteria and formation of community-based groups of women, men and youth and adolescents. Conducting various issue-based awareness sessions, meetings and training to enhance the capacity of beneficiaries to address gender-based violence and the impact of climate change.

Job Responsibilities

- Selection of project participants based on specific criteria and formation of community based groups of women, men and youth and adolescents.
- Monthly, quarterly and Annually Plan formulation and implementation
- Conducting various issue-based awareness sessions, meetings and training to enhance the capacity of beneficiaries to address gender-based violence and the impact of climate change.
- Developing the capacity of project participants to raise their voices to address gender-based violence and responsiveness of government institutions related to the violation of women's rights due to the impact of climate change.
- Identifying knowledge and education gaps on women's rights and gender-based violence and taking various initiatives accordingly.
- Door-to-door visits, VAWG data collection and keeping record on it for reducing VAWG
- Providing counseling services, conducting couple sessions where it is needed.
- Facilitating participants and analyzing their learning and planning new activities.
- Mobilizing community people and conducting mass awareness programs.
- Regular communication and coordination with concerned stakeholders at Union level.
- Ensuring justice for victimized women and girls through local mediation and legal assistance.
- To assist PO in organizing various events, workshops at Union and Upazila levels.
- Facilitating and linking beneficiaries to access various government services and resources.
- Preparation of regular reports based on project requirements, preparation of case stories and submission to Project Officer.

- Maintaining quality and transparency of work in all aspects of project implementation.
- To follow all the policies of the organization in implementing the project activities.

Experience Requirements

- Should have at least 3 years' experience in the respective field.
- S/he will be reportable to the Project Officer.
- Female will especially encourage to apply.

Apply instruction

If you feel that your qualification and experience match with the requirements please send your updated CV (two referees, recent PP size photograph, photocopies of NID and all academic & experience certificates) along with cover letter to: Humna Resource Department, People's Oriented Program Implementation (POPI), House # 5/11-A, Block# E, Lalmatia, Dhaka-1207 Or -email to: hr@popibd.org

Please mark the position applied for on the envelope or in the email's subject line. Any act of persuasion will result in disqualification. Only short listed candidates will be called for interview.

Equal opportunities: POPI values diversity in the workplace and is committed to be equal opportunity employer.

Closing date for applications: 10 April, 2026

Web: www.popibd.org

“নারী ও শিশু নির্যাতন এবং ঝুঁকিপূর্ণ শিশুশ্রম দণ্ডনীয় অপরাধ”